

Course and examination regulations, Bachelor's degree programmes

English version. For information purposes only.

Please note that only the German version of the course and examination regulations is legally valid. This document is a translation made in good faith to the translator's best knowledge.

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Table of contents

Revision history	II
1 Scope of application	1
Section A: General Section	2
I. General	2
2 Pre-study internship	2
3 Standard study period, curriculum, course credits, examination structure	3
4 Practical study semester.....	4
5 Deadlines, loss of admission tot he degree programme and the right to take examinations	5
6 General admission requirements	7
7 Examinations	8
8 Oral examinations.....	8
9 Written examinations and other wirtten assignments	8
10 Grading of examinations	9
11 Unexcused absence, withdrawal, cheating, breach of regulations.....	10
12 Pass and fail	10
13 Retaking examinations	11
14 Recognition of periods of study, monitored assignments and examination credits	12
15 Examination committee	13
16 Examiners and observers	14
17 Responsibilities.....	14
18 Acquisition and evidence of English language skills.....	14
II. Bachelor intermediate examination.....	15
19 Purpose of the Bachelor intermediate examination, overall grade, transcript (<i>Zeugnis</i>).....	15
III. Bachelor examination.....	15
20 Purpose and implementation of the Bachelor examination	15
21 Subject-specific prerequisites.....	15
22 Setting of the Bachelor thesis and time allowed for the Bachelor thesis	16
23 Setting and evaluation of the Bachelor thesis.....	16
24 Additional modules	17
25 Calculation of the overall grade and transcript (<i>Zeugnis</i>)	17
26 Degree and Bachelor degree certificate (<i>Bachelorurkunde</i>)	18
27 Diploma Supplement (degree programme explanation)	19

28 Invalidity of the Bachelor intermediate examination and the Bachelor examination	20
29 Inspection of examination files	20
Section B: Special section	20
30 Classes, monitored assignments, examinations, regulations for elective modules.....	20
31-44 [...].....	22
45 Bachelor's degree programme Computer Science (CTS)	22
46-53 [...].....	25
Section C: Final and transitional provisions	26
54 Final and transitional provisions.....	26
Appendix 1 – Agreement.....	27

Pursuant to §19 sec. 1 phrase 2 no. 10 of the State Higher Education Act (LHG), the Senate of the THU has decided on the following course and examination regulations for Bachelor's degree programmes, on the grounds of §8 sec. 5 in combination with §32 sec. 3 LHG, last amended by article 1 of the "Act for the further development of the Higher Education Act" (HRWeitEG) of 30 March, 2018.

1 Scope of application

(1) These course and examination regulations apply to the Bachelor's degree programmes

- Computer Science,
- Computer Science (International Program),
- Data Science in Medicine (Data Science in der Medizin),
- Digital Media,
- Digital Production (Digitale Produktion),
- Electrical Engineering and Information Technology (Elektrotechnik und Informationstechnik),
- Energy and Information Management (Energie-Informationsmanagement),
- Energy Systems Technology (Energiesystemtechnik),
- Energy Technology (Energietechnik),
- Automotive Engineering (Fahrzeugtechnik),
- Computer Science (Informatik),
- International Energy Economics (Internationale Energiewirtschaft),
- Mechanical Engineering (Maschinenbau),
- Mechatronics (Mechatronik),
- Medical Engineering (Medizintechnik),
- Production Management (Produktionsmanagement),
- Production Engineering and Organisation (Produktionstechnik und Organisation),
- Environmental Engineering (Umwelttechnik).

(2) The official and job titles in these course and examination regulations shall apply equally to women and men; in addition, section 11(7) and section 35(5) of the State Higher Education Act (Landeshochschulgesetz, LHG) shall apply as appropriate.

Section A: General Section

I. General

2 Pre-study internship

(1) In the following Bachelor's degree programmes of the Ulm University of Applied Sciences, evidence of work experience (pre-study internship) is a prerequisite for enrolment:

- Digital Production (Digitale Produktion),
- Automotive Engineering (Fahrzeugtechnik),
- Mechanical Engineering (Maschinenbau),
- Production Management (Produktionsmanagement),
- Production Engineering and Organisation (Produktionstechnik und Organisation).

This evidence must be supplied in the form of a certificate from the organisation providing the internship, detailing the duration and content of the pre-study internship. Any person not in a position to provide this evidence or evidence of a completed pre-study internship by the enrolment deadline will be admitted on the condition that the pre-study internship is completed in accordance with subsections (4) and (5).

(2) During the pre-study internship, the student will acquire practical experience and knowledge in appropriate companies or government agencies (training organisations). The Special Section (Section B) of these regulations specifies the duration and training content for the pre-study internship.

(3) An equivalent practical activity and a completed apprenticeship in a skilled trade appropriate to the degree course will be recognised. The Internship Office responsible for the degree course in question shall decide on the type of skilled trades and the type and content of activities which will be recognised in principle. A list will be created for this purpose, which will be updated by a decision before April 1 of each year. In case of doubt, the Internship Office will make the decision regarding recognition.

(4) The completion of the pre-study internship is the responsibility of the applicant. It can also be performed in sections. Evidence of completion of the internship must be submitted to the Internship Office, and recognised by the same, by the start of lectures for the main study period at the latest. Admission and enrolment will then take place on the condition that evidence of the completed pre-study internship is provided by the time lectures start for the main study period. If this evidence is not successfully submitted by this time, the right to take examinations will be revoked.

(5) If a pre-study internship of more than eight weeks is specified for the relevant degree course, one third of the total duration of the pre-study internship must be completed by the start of lectures and evidence of this provided to the degree course. Admission shall be granted on the condition that the pre-study internship is completed in accordance with this provision by the time lectures start.

3 Standard study period, curriculum, course credits, examination structure

- (1) The study period is divided into study semesters.
- (2) The standard study period for the Bachelor's degree programmes Computer Science (section 45) and Computer Science (International Program) is eight study semesters, for all other degree programmes listed in section 1(1) it is seven study semesters. This comprises the theoretical study semesters, the integrated practical study semester and the examinations including the Bachelor thesis.
- (3) The standard study period is divided into taught semesters. A student's individual study period on a degree programme is counted in subject semesters.
- (4) The studies in the degree programmes according to §1 Sect. 1 are structured into the basic study period, which finishes after two semesters with the Bachelor intermediate examination, and the main study period, which finishes with the Bachelor examination.
- (5) The course content in the degree programmes listed in section 1(1) are split into modules i.e. into thematically and chronologically complete, self-contained study units. For increased clarity of the course structure, multiple modules for the same subject can be assigned to module groups.
- (6) The Special Section specifies the compulsory and elective modules which must be completed successfully in order to successfully complete the basic or the main study period. According to the provisions decreed by the Senate on 19.02.2016 for the degree programme Computer Science (International Program), the Special Section will be replaced by the Agreement on Common Bachelor Degree Program of Computer Science (International Program) Dual-Degree between Rose-Hulman Institute of Technology, U.S.A. and Hochschule Ulm – University of Applied Sciences, Germany, which is included as an appendix (Appendix 1) to the course and examination regulations. A module shall be deemed to have been successfully completed once evidence has been provided that the learning outcomes have been achieved through the fulfilment of all the monitored assignments and examinations associated with the module as set out in the Special Section.
- (7) The Special Section contains the following details for each module:
 - the required workload for the student in credits, according to the European Credit Transfer System (ECTS), where one credit point corresponds to a workload of 30 hours,
 - the required monitored assignments and examinations for successful completion of the module,
 - the necessary classes and their scope in semester hours per week,
 - where specified, the assignment of the modules and the associated classes to the taught semesters,
 - where specified, the taught semester in which the student is registered with binding effect to deliver the monitored assignments and undergo the examinations for the first time – or in which the first registration is recommended (cf. section 5(1)),
 - the assignment of the monitored assignments and examination credits to the Bachelor intermediate examination or the Bachelor examination,
 - the weighting of the grades for examination performance, to form the overall grade for the Bachelor intermediate examination or the Bachelor examination.

The achievement of certain monitored assignments and examination grades can be made a prerequisite for participation in other academic assessments (pre-exam achievements "Prüfungsvorleistungen").

(8) In individual cases and for good reasons, the sequence and type of classes and the type of examination specified in the Special Section can be changed for one study semester by way of a decision by the examination committee.

(9) Specialisations or advanced courses can be offered in the main study period. Further details can be found in the Special Section.

4 Practical study semester

(1) A practical study semester is integrated into the course plan for the degree programmes listed in section 1(1) in accordance with the Special Section.

(2) The faculties of the Ulm University of Applied Sciences set up Internship Offices. The Internship Offices are responsible for organising the practical study semester, coordinating the training content and maintaining relationships with the training organisations.

(3) The practical study semester is divided into the practical project and the accompanying classes. Unless otherwise specified in the Special Section, the duration of the practical project is 6 months. The practical project must be undertaken in a company or other industry-related organisation (training organisation) outside the Ulm University of Applied Sciences. In justified exceptional cases approved by the Internship Office in the individual case, it may be completed at Institutes of the Ulm University of Applied Sciences; there is no right to such approval. The accompanying classes take place at the University of Applied Sciences and are organised in blocks.

(4) The objectives of the practical study semester are

- the application of the knowledge and expertise gained on the course so far to the relevant specialist and operational practice,
- the acquisition of knowledge and experience from the relevant professional practice,
- the learning and experiencing of the principles of commercial, legal and social company practice, as well as training soft skills and key competencies.

Under the guidance of a supervisor with experience in the targeted career, in the practical project the student shall work on tasks which are typical for the type of career and qualification the student is aiming for.

(5) The responsibility for finding a training organisation for the practical project lies with the student. The training organisations must be suggested by the student and approved by the head of the Internship Office. For the approval, the subjects of the practical project and the responsible supervisor should be known wherever possible. In cases of doubt, the Internship Office will make the decision.

(6) The supervision and monitoring of the practical projects by the University of Applied Sciences is performed via the following measures:

1. report by the student about the task and supervision of the practical project in the company to be submitted by a deadline specified by the responsible Internship Office – at the latest three weeks after the start of lectures,
2. generally, a visit to the training organisation by an Ulm University of Applied Sciences Professor,
3. written report by the student about the practical project,
4. oral presentation by the student of 20 minutes duration, as part of a practical seminar (follow-up class), open to members of the University of Applied Sciences.

If the first and second measures are not appropriate, due to the overseas location of the training organisation or distances which are too great, the student is obliged to submit two intermediate reports.

(7) The University of Applied Sciences will work together with the training organisation on all questions concerning the practical work experience of the student.

(8) The student must submit the written reports as per subsection (6) to the training organisation for confirmation and to have the content approved. At the end of the practical project, the student must submit a work experience record from the training organisation which the student is responsible for obtaining and which must include the type and content of the work experience, the start and end of the training period and any absences. Whether the student has completed the practical project successfully shall be decided on the basis of the student's oral and written practical project reports, the results of the visit, and the work experience record.

(9) The practical study semester shall be regarded as successfully completed if, in the practical project – after the subtraction of any holidays, sick days and other absences – it can be proved that the student was present for at least 100 days, and the activities as per subsection (6), points 3 and 4, and the monitored assignments and examinations for the accompanying classes were completed successfully. If the practical project is not recognised as being successfully completed, it can be repeated once.

(10) The first-time participation in classes and examinations or monitored assignments for the theoretical study semester is not permitted during the practical study semester.

5 Deadlines, loss of admission to the degree programme, and the right to take examinations

(1) The students must complete the monitored assignments and examinations relating to the modules within the taught semester for which the associated classes are specified in the Special Section (examinations during the course of study). In the basic study period (first and second taught semesters), enrolment in a certain taught semester counts as occupying a place in the related classes and, correspondingly, as registration for the monitored assignments and examinations relating to this semester – unless the assignment of the class to the taught semester is not binding. All other classes must be reserved by the student, via the student Internet portal, 2 weeks after the start of lectures at the latest. The reservation of a place results in registration for the associated monitored assignments and examinations. Students can deregister themselves for examinations via the student Internet portal up to 4 weeks before the start of the relevant examination period, without having to give a reason.

(2) The academic assessments for the Bachelor intermediate examination must be taken by the end of the second taught semester. The academic assessments for the Bachelor examination must be taken by the end of the last taught semester. Academic assessments can also be taken before the specified deadlines, as long as evidence of the required pre-examination achievements "Prüfungsvorleistungen" is provided.

(3) The students will be informed sufficiently in advance about both the type and number of pre-examination achievements required, and the academic assessments to be completed – and about the dates by which they must be completed. This information is published on the designated section of the website of the faculty responsible for conducting the examination. The deadlines associated with the setting of the Bachelor thesis are set out in section 22.

(4) The right to take examinations is lost and the admission to the degree programme lapses if the Bachelor intermediate examination has not been passed by the end of the fourth subject semester at latest, or if the individual study period exceeds the standard study period as per section 3(2) by more than three semesters, unless the failure to meet the deadline is not the fault of the student (section 32(5) fourth sentence of the State Higher Education Act).

(5) The right to take examinations is lost and the admission to the degree programme lapses if, after two subject semesters, the student has not acquired at least 20 ECTS credits from the compulsory modules of the basic study period, unless the failure to do so is not the fault of the student.

(6) In the case of removal from the register of students (exmatriculation) due to exceeding the deadlines as per subsection 4, the right to be admitted to examinations for the Bachelor examination, as far as they are not to be taken during the course of study, remains for up to one year – providing that the other pre-examination achievements and examinations during the course of study required by the course and examination regulations have been fulfilled at the time admission to the degree programme lapses.

(7) Where the prerequisites are met, the protective provisions of the Maternity Protection Act (Mutterschutzgesetz) and the legal requirements for parental leave (Elternzeit), in the version applicable to employees, shall apply by analogy as is required by section 2(3) and section 61(3) of the State Higher Education Act. In cases of doubt, the examination committee will make the decision on the extension of examination deadlines and the duration of a leave of absence as per section 61 of the State Higher Education Act.

(8) Students with children or relatives requiring care, students with disabilities or chronic illnesses, and students who, due to special personal circumstances, are considerably impeded in the delivery of monitored assignments and the taking of examinations by the deadlines, can apply to the examination committee for an extension of the relevant deadlines and also for an exception with regard to financial support as per subsection (5). You can get advice about this from the Chair of the examination committee. Decisions on the applications are made on a case-by-case basis at the discretion of the examination committee. The student must provide appropriate evidence, particularly by submitting medical certificates; in cases of doubt the Ulm University of Applied Sciences can request submission of a certificate from a doctor named by the Ulm University of Applied Sciences, or a public medical officer. The student is obliged to inform the Ulm University of Applied Sciences immediately if the pre-conditions change.

6 General admission requirements

(1) The examinations for the Bachelor intermediate examination and the Bachelor examination, including the Bachelor thesis, can only be taken by students

- who have been admitted to the University of Applied Sciences on the basis of a general higher-education entrance qualification certificate (Zeugnis der allgemeinen Hochschulreife), a subject-specific higher-education entrance qualification certificate (Zeugnis der fachgebundenen Hochschulreife), an entrance qualification certificate for a university of applied sciences (Zeugnis der Fachhochschulreife), a higher-education entrance qualification certificate as per section 58 of the State Higher Education Act (Zeugnis der Qualifikation für den Hochschulzugang nach §58 LHG), or on the basis of a higher-education entrance qualification recognised to be equivalent either by legal provision or by the responsible government agency and, as far as is required for the chosen degree course, on the basis of a passed suitability assessment for the Bachelor's degree programme,
- who have successfully completed the pre-examination achievements (Prüfungsvorleistungen) for the relevant examination specified in the Special Section (section 3(7)),
- about whom a declaration has been presented stating that a Bachelor intermediate examination or a Bachelor examination has not yet been definitively failed in the same degree course – or in a degree course defined by the regulations of the University of Applied Sciences as per section 60(2) no.2 of the State Higher Education Act at a university of applied sciences within the area of application of German Basic Law (Grundgesetz), and
- who are registered for the degree programme for which the academic assessment is intended.

(2) Admission to an examination may only be declined if

- the prerequisites specified in subsection 1 are either not fulfilled or are only partially fulfilled or
- the documents are incomplete or
- in the same degree course – or, in a degree course defined by the regulations of the University of Applied Sciences as per section 60(2) no.2 of the State Higher Education Act, an examination during the course of study required by the course and examination regulations, the Bachelor intermediate examination or the Bachelor examination has been definitively failed or if the person is currently undergoing an examination procedure or
- the right to take examinations has been lost.

(3) Participation in classes and participation in examinations or monitored assignments at the Ulm University of Applied Sciences is not permitted for students who are on a leave of absence as per section 61 of the State Higher Education Act. The exception as per section 61(3) of the State Higher Education Act applies. Recognition of monitored assignments and examination credits acquired at a foreign university during a leave of absence may be possible as part of a Learning Agreement.

7 Examinations

- (1) The examinations are generally taken during the examination weeks at the end of the lecture period of the study semester. Other examination periods can be specified by the responsible examination committee or by inclusion in the Special Section.
- (2) In the Special Section it can be specified that examinations for individually mentioned classes must be taken in the English language, as long as the classes were also conducted in the English language.
- (3) If someone puts forward a convincing argument that, due to long-lasting or permanent disability or chronic illness, he or she is not able to take the examinations completely or partially in the intended form, the Chair of the examination committee will give permission for the examinations to be taken within an extended period of time, or, at the discretion of the Chair, to take equivalent examinations in a different form. The submission of a medical certificate may be required for this. The same applies to monitored assignments.

8 Oral examinations

- (1) The purpose of the oral examinations is for students to prove that they recognise the interrelationships within the examination subject and are able to classify particular questions within these contexts. They are also conducted to determine whether students have a broad knowledge of the fundamentals.
- (2) Oral examinations are generally carried out in front of at least two examiners (examination before a panel of examiners), or by one examiner in the presence of an observer (section 16), as a group examination or as an individual examination.
- (3) The duration of the oral examination for each person being examined and each area of examination is generally 20 minutes with the minimum being 15 minutes and the maximum 25 minutes.
- (4) The main topics and the results of the oral examinations must be documented in the form of a record. Each candidate must be informed of the result at the end of the oral examination, or on the same day at the latest.
- (5) Students who wish to undergo the same examination during a later examination period shall be admitted as an audience, available space permitting, unless the candidate objects. However, this permission does not extend to consultation and knowledge of the examination results.

9 Written examinations and other written assignments

- (1) In the written examinations and other written assignments, the students must prove that, in a limited time period and with limited equipment, they are able to use the conventional methods from

their degree subject to solve tasks and work on topics. Furthermore, the purpose of the written examination is to determine whether they have the necessary fundamental knowledge. A choice of topics may be provided.

(2) The duration of written examinations for monitored assignments and examination credits is 90 minutes, unless otherwise specified in the Special Section. The duration of other written assignments is specified in the Special Section.

10 Grading of examinations

(1) The grades for the individual examinations are determined by the relevant examiners. The following grades must be used:

1 = very good = an outstanding performance;

2 = good = a performance which is considerably above the average;

3 = satisfactory = a performance which corresponds to the average requirements;

4 = pass = a performance, which, despite its shortcomings, still satisfies the requirements;

5 = fail = a performance, which, due to its considerable shortcomings, does not satisfy the requirements.

To differentiate the evaluation of examination performances, individual grades can be increased or lowered by 0.3 to give intermediate values. The grades 0.7 or 4.3 or 5.3 are excluded.

(2) If an examination performance is evaluated by several examiners, the grade is calculated from the average of the grades awarded.

If a module examination consists of several examinations, the module grade is calculated from the grades of the individual examinations. Here the grades for individual examinations in the Special Section can be given a special weighting. The evaluation of the Bachelor thesis is regulated by section 23(4).

(3) The module grades are:

for an average of up to and including 1.5 = very good;

for an average from 1.6 up to and including 2.5 = good;

for an average from 2.6 up to and including 3.5 = satisfactory;

for an average from 3.6 up to and including 4.0 = pass

for an average above 4.1 = fail.

(4) For the formation of the overall grade (section 9(2) and section 25(1)) subsection 2 applies accordingly.

(5) After the average has been calculated, only the first decimal place behind the decimal point is taken into account; all other decimal places are discarded without rounding.

11 Unexcused absence, withdrawal, cheating, breach of regulations

(1) An examination for which the student has a valid registration will be graded as a 'fail' (5.0) if the student is absent on the date of examination without a good reason. The same applies if a written examination is not delivered within the specified time.

(2) The reason given for the withdrawal or absence must be reported in writing immediately and its credibility established. In case of illness, a medical certificate must be submitted and, in cases of doubt, a medical certificate from a doctor named by the University of Applied Sciences which contains the relevant medical diagnostic findings and states the circumstances which are relevant to evaluate the student's inability to take the examination. The examination committee will decide whether the reason given is acceptable.

(3) In the same way as for personal illness, in compliance with subsection 2, sick children or relatives requiring care for which the student is responsible can be given as acceptable reasons why the student is prevented from taking the examinations within the specified time.

(4) If someone attempts to influence the result of his or her examination by cheating, or by using unauthorised equipment, the relevant examination will be graded with a 'fail' (5.0) by the examiner. Anyone who disrupts the proper course of the examination may be excluded by the relevant examiner or invigilator and prevented from continuing with the examination; in this case the examination will be graded with a 'fail' (5.0). In serious cases, the examination committee may exclude the candidate from taking further examinations.

(5) The person affected by a decision made as per subsection (1) or (4) can, within a period of one month, request that this decision be reviewed by the examination committee. The candidate must be informed in writing immediately about negative decisions. The letter must state the reasons and provide instructions on the right to appeal.

(6) The detection and punishment of breaches of integrity in homework, term papers and theses is regulated by the "Ulm University of Applied Sciences regulations regarding integrity in homework, term papers and theses" (Satzung der Hochschule Ulm zur Redlichkeit bei Haus-, Seminar- und Abschlussarbeiten), in its current version.

12 Pass and fail

(1) An examination shall be deemed to have been passed when the grade is at least a 'pass' (4.0). A module examination consisting of several 'partial examinations' shall be deemed to have been passed when the grade for each 'partial examination' taken as part of the module has been graded with at least a 'pass'.

- (2) A module shall be considered to have been successfully completed when the module grade is at least 'pass' (4.0) and all the monitored assignments relating to the module have been completed.
- (3) The Bachelor intermediate examination shall be deemed to have been passed when proof of the pre-study internship as per section 2 has been supplied, and all the modules for the basic study period have been completed. The Bachelor examination shall be deemed to have been passed when the practical study semester and all modules for the main study period have been successfully completed and the Bachelor thesis has been graded with at least a 'pass' (4.0).
- (4) If a module examination is not passed, or the Bachelor thesis is evaluated with a grade poorer than a 'pass' (4.0), the candidate will be informed. The candidate must also receive information about whether and, if applicable, to what extent and by which date the module examination and the Bachelor thesis can be repeated.
- (5) If the Bachelor intermediate examination or the Bachelor examination has been definitively failed, on request and on submission of the appropriate evidence, as well as the certificate of removal from the register of students, a certificate will be issued listing the module examinations taken and their grades as well as the missing module examinations and which states that the Bachelor intermediate examination or the Bachelor examination has been failed.

13 Retaking examinations

- (1) Failed examinations can be retaken a maximum of two times. Retaking a passed examination is not permitted. Failed attempts at examinations of the same type in other degree courses – at the Ulm University of Applied Sciences or other universities in the Federal Republic of Germany – will be taken into account. If all the chances to retake an examination counting towards a module have been used up without success, the module towards which the examination counts will be deemed to have been definitively failed. If the examination concerned is – according to the examination regulations – a required examination, then the right to take examinations is lost and the admission to the degree programme lapses.
- (2) In the Special Section, it may be specified for a degree programme that the second retake for students of this course is subject to certain conditions, which must be fulfilled before registering for the retake. If these conditions are not fulfilled, the retake of the examination will be evaluated with a 'fail'.
- (3) The date for retaking failed examinations as well as examinations for which there was an authorised withdrawal or an unexcused absence as per section 5, subsections (1), (6) and (7), or section 11 is the next regular examination date in the relevant subject, as far as those affected have not been informed otherwise. On request, a maximum of two failed examinations can be retaken in the practical semester.
- (4) A third retake of an examination is not permitted.

14 Recognition of periods of study, monitored assignments and examination credits

(1) A preliminary or interim examination taken at another German university of the same university type, in the same or a related degree programme, will be recognised. If the learning outcomes of the Bachelor, preliminary or interim examination differ considerably from the corresponding learning outcomes at Ulm University of Applied Sciences, the recognition may come with the recommendation or condition that appropriate modules be repeated.

(2) Monitored assignments and examination credits, and degree qualifications awarded in degree programmes from other official or officially-recognised universities and universities of cooperative education of the Federal Republic of Germany, or in degree programmes from foreign official or officially-recognised universities will be recognised – as long as there is no significant difference in the achievements or qualifications being replaced, with regard to the acquired expertise. The recognition is helpful for the continuation of studies, taking examinations and acceptance for further studies or acceptance as a doctoral candidate (as per section 36a(1) of the State Higher Education Act).

(3) It is the duty of the applicant to provide the required information about the achievement to be recognised. In particular, information must be provided about the institution certifying the achievement to be recognised, the teachers and the learning outcomes associated with the achievement to be recognised. The burden of proof that an application does not fulfil the prerequisites for recognition lies with the authority conducting the recognition procedure (as per section 36a(2) of the State Higher Education Act).

(4) As far as the Federal Republic of Germany has agreements and conventions with other states regarding equivalence in higher education (equivalency agreements), which benefit students from foreign states in derogation from subsections (1) and (2), the stipulations of the equivalency agreement take precedence (as per section 35(5) of the State Higher Education Act).

(5) Knowledge and skills acquired outside the higher education system may only replace a maximum of 50 per cent of the university of applied sciences studies. Here, at the time of recognition, the prerequisites for access to the University of Applied Sciences must be met, and the content and level of the knowledge and skills counting towards the University of Applied Sciences course must be equivalent to the monitored assignments and examinations which they are to replace (section 35(3) of the State Higher Education Act). In general, only knowledge and skills can be recognised which have been proved by an examination at an educational establishment as defined by the State Higher Education Act, or at a vocational training authority as defined by the Vocational Training Act (Berufsbildungsgesetz). If the recognition is not regulated by a cooperation agreement between the University of Applied Sciences and an external higher education institution, the applicant will generally undergo a placement test.

(6) If monitored assignments and examination credits are recognised, the grades – as far as the grading systems are compatible – shall be transferred and incorporated into the calculation of the overall grade. The ECTS Users' Guide Annex 3 shall be used for the grade transfer procedure. For incompatible grading systems, the endorsement 'passed' will be recorded. Credits awarded by recognition may be identified as such on the transcript (Zeugnis).

(7) The application for recognition of credits is made to the responsible examination committee. The examination committee will decide whether to recognise the credits. At the time the decision is taken, the applicant must be registered on a degree programme at the Ulm University of Applied Sciences.

15 Examination committee

(1) An examination committee is formed for each degree programme for the organisation of Bachelor intermediate examinations and Bachelor examinations, as well as for the tasks assigned by the course and examination regulations. A common examination committee can be formed for related degree programmes. It has seven members. The period of office of the members is four years.

(2) The Chair, the Deputy Chair, the other members of the examination committee and their deputies are appointed from the faculty to which the degree programme is assigned; from the professors of this faculty and from the professors of other faculties who regularly teach on the degree programme. The head of the Internship Office is a member of the examination committee ex officio. Other professors, lecturers and teaching staff for special tasks can be involved in an advisory capacity. The Chair will normally conduct the business of the examination committee.

(3) The examination committee ensures that the provisions of the course and examination regulations are adhered to. It reports regularly to the faculty about the development of the examination times and periods of study, including the actual times needed to complete the Bachelor thesis, and the distribution of the module grades and overall grades. The report must be published by the University of Applied Sciences in a suitable form. The examination committee makes suggestions regarding the reform of the course plan and the course and examination regulations. The examination committee may delegate certain tasks, for which it is responsible, to the Chair.

(4) The members of the examination committee have the right to be present at examinations.

(5) The members of the examination committee and their deputies are subject to a duty of confidentiality. If they are not civil servants, they must give a commitment of confidentiality to the Chair.

(6) A central examination committee shall be set up at the Ulm University of Applied Sciences. The central examination committee comprises the Vice President for academic affairs as the Chair and the Chairs of the examination committees.

The central examination committee has the following tasks:

- to deal with fundamental issues regarding the structure of the degree programmes and course organisation
- to coordinate the uniform application of the course and examination regulations at the University of Applied Sciences.

16 Examiners and observers

- (1) In general, only professors are authorised to hold examinations which are not conducted during the course of study as part of classes. Lecturers and teaching staff for special tasks can be appointed as examiners. Those who have experience in professional practice and training can also be appointed examiners – if they themselves possess at least the qualification to be determined by the examination, or an equivalent qualification.
- (2) For the Bachelor thesis, including the associated seminars (section 23), the candidate can suggest the examiner or a group of examiners. The suggestion does not give rise to an entitlement.
- (3) The names of the examiners must be made available sufficiently in advance.
- (4) Only those possessing at least the qualification to be determined by the examination, or an equivalent qualification, can be appointed as observers.
- (5) Section 15(5) applies accordingly to the examiners and the observers.

17 Responsibilities

The examination committee is responsible for decisions

1. about the consequences of breaches of the examination regulations (section 11),
2. about the passing and failing of examinations (section 12) and the evaluation of examination performance (section 10),
3. about the appointment of examiners and observers (section 16)

The announcement of failure of examinations will be made at latest one week after the decision of the examination committee, via a notice in the department office in an anonymised form. The announcement on the noticeboard can be replaced by an announcement on the University of Applied Sciences' Intranet. Written, unanonymisable information about the decisions of the examination committee will be delivered by post. Opposition periods start once the announcement has been made.

18 Acquisition and evidence of English language skills

- (1) All students are expected to acquire and provide evidence of English language proficiency corresponding to level "B2" of the "Common European Framework of Reference of Languages", which enables them to follow English language classes on the relevant degree programme.
- (2) Each student must undergo a placement test at the start of their studies. Based on the test result, appropriate classes will be suggested and offered to the student, which shall enable the student to achieve the level aspired to.
- (3) In the Special Section, it can be determined that evidence of achievement of language proficiency as per subsection (1) is a prerequisite for passing the Bachelor examination.

II. Bachelor intermediate examination

19 Purpose of the Bachelor intermediate examination, overall grade, transcript (*Zeugnis*)

- (1) The purpose of the Bachelor intermediate examination is to prove that the studies can be continued with a prospect of success, and that the fundamental content of the subject studied, the methodological tools and a systematic orientation have been acquired.
- (2) An overall grade will be awarded for the Bachelor intermediate examination.
- (3) A transcript (*Zeugnis*) for the passed Bachelor intermediate examination will be issued without delay – wherever possible within four weeks – containing the modules studied in the basic study period, the results and the overall grade. The grades will show the decimal value in brackets, calculated in accordance with section 10(5).
- (4) The transcript (*Zeugnis*) for the Bachelor intermediate examination shall be issued and signed by the Dean of the faculty to which the degree programme is assigned.

III. Bachelor examination

20 Purpose and implementation of the Bachelor examination

The Bachelor examination forms the professional qualification of the Bachelor's degree programme. The Bachelor examination determines whether the student has an overview of the interrelationships in the subject of study, whether the student has the ability to apply scientific methods and knowledge, and whether the student has acquired the necessary fundamental specialist knowledge and expertise for the transition to professional practice.

21 Subject-specific prerequisites

- (1) The academic assessments for the Bachelor examination can only be taken by someone who has, as per section 14(1), passed the Bachelor intermediate examination at a university of the same type in the Federal Republic of Germany, or who has had an equivalent academic assessment recognised as per section 14 subsections (2) and (3), in the degree programme in which the Bachelor examination is to be taken. With the agreement of the examination committee, examinations for the Bachelor examination may also be taken if a maximum of two examinations are missing for a complete Bachelor intermediate examination.
- (2) The pre-examination achievements which are a prerequisite for admission to the examinations for the Bachelor examination are specified by type and number in the Special Section.

(3) Evidence of successful participation in the practical study semester must be provided by the time the Bachelor thesis is set, at the latest.

22 Setting of the Bachelor thesis and time allowed for the Bachelor thesis

(1) The Bachelor thesis is an academic assessment. Its purpose is to demonstrate the ability to work independently on a problem from the degree subject using scientific methods and within a specified period of time. The subject of the Bachelor thesis shall be set in the penultimate taught semester at the earliest, and, at the latest, three months after all modules have been completed.

(2) The topics (tasks) of the Bachelor thesis are generally set by professors from the University of Applied Sciences. In this case, these professors are also the first reviewers and supervisors of the Bachelor thesis. Furthermore, the students may request topics, in particular with regard to topics which have been set by companies (external thesis). In this case, the student shall suggest a professor from the University of Applied Sciences as the first reviewer as well as a supervisor from the University of Applied Sciences. The suggested topic must be approved by both the supervisor for the external thesis and the Chair of the examination committee.

(3) The Bachelor thesis is set by the Chair of the examination committee. The topic, the start date and intended submission date must be recorded. On request, the examination committee will ensure that the Bachelor thesis is set in good time.

(4) The Bachelor thesis can also be conducted in a team, if the contribution of the individuals to be appraised can be clearly differentiated and evaluated as an academic assessment – by specifying sections, page numbers or other objective criteria which enable a clear demarcation – and the requirements as per subsection (1) are met.

(5) The student workload for successful completion of the Bachelor thesis corresponds to 12 ECTS credits. The Bachelor thesis must be submitted four months after it was set, at the latest. As far as it is necessary in order to ensure equivalent examination conditions, or for reasons for which the candidate is not responsible, the deadline for submission can be extended by a maximum of one month. The decision on this will be made by the examination committee based on the opinion of the supervisor. The topic, task and scope of the Bachelor thesis must be limited by the supervisor in such a way that the workload corresponds to the ECTS guide values, and, taking into account the workload from other modules in the same taught semester, the deadline for finishing the Bachelor thesis can be met.

23 Setting and evaluation of the Bachelor thesis

(1) The Bachelor thesis must be submitted on time to the supervisor, the responsible department office, or to the Students' Service Centre (SSC). The date and time of submission must be recorded. On submission, written assurance must be given that the student has completed the thesis independently – or the appropriately-labelled part of the work for a thesis completed in a team – and has used no sources and aids other than those stated.

(2) The Bachelor thesis must be evaluated by at least two examiners (reviewers) who are professors or lecturers at the Ulm University of Applied Sciences or a partner university. They must be appointed by the examination committee. One of the examiners must be a professor from the degree programme on which the student is enrolled. Equally, the first reviewer must be a professor from the Ulm University of Applied Sciences, and one of the examiners must be the supervisor of the Bachelor thesis. The evaluation process must not exceed four weeks.

(3) The content of the Bachelor thesis must be presented and defended as part of a seminar (colloquium). The evaluation of the presentation and its defence will be incorporated into the assessment of the Bachelor thesis.

(4) The grades for the assessment of the Bachelor thesis and the associated seminar are comprised of the following weighting factors

Evaluation of the first reviewer	50%,
Evaluation of the second reviewer	30%,
Evaluation of the colloquium	20%.

(5) If the evaluation is worse than a 'pass' (4.0), the Bachelor thesis can be repeated once. A second repetition is not permitted. An application for the setting of a new topic must be made in writing to the Chair of the examination committee within a period of two months after being informed about the failure of the Bachelor thesis. If the application period is not adhered to, the right to take examinations shall lapse, unless the deadline was missed due to reasons for which the candidate is not responsible.

24 Additional modules

Students may take examinations in modules in addition to those specified (additional modules); however, there is no automatic right to do so. The results of the academic assessments from these modules will not be incorporated into the calculation of the overall grade.

25 Calculation of the overall grade and transcript (*Zeugnis*)

(1) The overall grade of the Bachelor examination is calculated as per section 10 subsections 2-5 from the module grades of the main study period and the Bachelor thesis grade. In the Special Section, a particular weighting can be given to individual module grades and the Bachelor thesis grade.

(2) For outstanding performances (overall grade of at least 1.2 or higher) the overall assessment 'passed with distinction' will be awarded.

(3) A transcript (*Zeugnis*) for the passed Bachelor examination (section 12(3)) will be issued without delay – wherever possible within four weeks. The following must be recorded on the transcript (*Zeugnis*):

- the modules taken during the main study period and their results,
- the subject of the Bachelor thesis and its grade,
- the overall grade of the Bachelor examination,
- the degree subject and, if applicable, the area(s) of specialisation,
- the number of semesters needed until completion of the Bachelor examination (duration of studies),
- if appropriate - on request - the result of the academic assessments for the additional modules (section 24).

The grades must show the decimal value in brackets, as calculated in accordance with section 10(5).

(4) The Bachelor transcript (Bachelorzeugnis) will be issued and signed by the President and the Dean of the faculty to which the degree programme is assigned. It shall bear the date of the day on which the last examination was set by the examination committee.

26 Degree and Bachelor degree certificate (*Bachelorurkunde*)

(1) After a passed Bachelor examination, the Ulm University of Applied Sciences shall award

in the degree programme Computer Science the degree "Bachelor of Science" (abbreviated: "B.Sc.).

in the degree programme Data Science in Medicine the degree "Bachelor of Science" (abbreviated: "B.Sc.).

in the degree programme Digital Media the degree "Bachelor of Arts" (abbreviated: "B.A.).

in the degree programme Digital Production the degree „Bachelor of Engineering“ (abbreviated: „B.Eng.“).

in the degree programme Electrical Engineering and Information Technology the degree "Bachelor of Engineering" (abbreviated "B.Eng.).

in the degree programme Energy Information Management the degree „Bachelor of Science“ (abbreviated „B.Sc.“).

in the degree programme Energy Systems Technology the degree "Bachelor of Engineering" (abbreviated "B.Eng.).

in the degree programme Energy Technology the degree „Bachelor of Engineering“ (abbreviated „B.Eng.“).

in the degree programme International Energy Economics the degree „Bachelor of Science“ (abbreviated „B.Sc.“).

in the degree programme Automotive Engineering the degree "Bachelor of Engineering" (abbreviated "B.Eng.).

in the degree programme International Energy Economics the degree „Bachelor of Science“ (abbreviated „B.Sc.“).

in the degree programme Mechanical Engineering the degree "Bachelor of Engineering" (abbreviated "B.Eng.").

in the degree programme Mechatronics the degree "Bachelor of Engineering" (abbreviated "B.Eng.").

in the degree programme Medical Engineering the degree "Bachelor of Engineering" (abbreviated "B.Eng.").

in the degree programme Production Management the degree „Bachelor of Engineering“ (abbreviated „B.Eng.“).

in the degree programme Production Engineering and Organisation the degree "Bachelor of Engineering" (abbreviated "B.Eng.").

in the degree programme Environmental Engineering the degree „Bachelor of Engineering“ (abbreviated „B.Eng.“).

(2) Simultaneously with the transcript (*Zeugnis*), the Bachelor degree certificate (*Bachelorurkunde*) will be issued with the same date as the transcript. These documents show the awarding of the degree qualification. The Bachelor degree certificate will be signed by the President and marked with the seal of the Ulm University of Applied Sciences.

27 Diploma Supplement (degree programme explanation)

(1) Along with the Bachelor transcript (Bachelorzeugnis), the University of Applied Sciences issues a Diploma Supplement in line with the "Diploma Supplement Model" from the European Union, the Council of Europe and UNESCO. As a representation of the national education system, the text agreed between the Standing Conference of the Ministers of Education and Cultural Affairs (KMK) and the German Rectors' Conference (voluntary association of state / state-recognised universities in Germany – HRK) must be used in its currently applicable version.

(2) The Diploma Supplement is signed by the responsible Dean.

(3) The Diploma Supplement includes – listed individually – the grades from both the basic study period and the main study period. The overall grade shown in the Diploma Supplement is calculated in accordance with section 10(2-5), using the grades from the academic assessments assigned to the modules for the basic study period and the main study period, and the Bachelor thesis grade.

(4) For improved transparency of the final grade, the Diploma Supplement shows information on the ECTS Grading Table according to the ECTS Users' Guide in its currently applicable version.

28 Invalidity of the Bachelor intermediate examination and the Bachelor examination

(1) If the candidate cheats during an examination and this fact becomes known only after the transcript (Zeugnis) has been issued, the grade of the examination can be corrected as per section 10. In certain circumstances, the module examination can be declared a 'fail' (5.0), and the Bachelor intermediate examination or the Bachelor examination as failed. The same applies to the Bachelor thesis. Here, where appropriate, the regulations as per section 11(6) apply.

(2) If, with no intent to deceive, the candidate failed to comply with all of the preconditions for sitting an examination, and this fact only comes to light after the transcript (Zeugnis) has been issued, this non-compliance becomes irrelevant if the candidate received a pass grade at the examination in question. If the candidate deliberately gained fraudulent admission to the academic assessment, the assessment may be graded with a 'fail' (5.0) and the Bachelor intermediate examination or the Bachelor examination declared failed.

(3) The candidate shall be given a chance to account for his or her actions before a decision is made.

(4) The incorrect transcript shall be revoked and, where appropriate, a new one issued. The Bachelor degree certificate shall also be revoked along with the incorrect transcript if the Bachelor examination is declared failed due to cheating. A decision in accordance with subsection (1) and subsection (2) second sentence is not possible after a period of five years from the date on the transcript.

29 Inspection of examination files

Within one year after the completion of the assessment process, the candidate may request, in a suitable form, to inspect their written test paper, the assessments relating to it and the records of the examination. Section 29 of the State Administrative Procedures Act (*Landesverwaltungsverfahrensgesetz*) is not affected.

Section B: Special section

30 Classes, monitored assignments, examinations, regulations for elective modules

(1) The following abbreviations are used for the classes:

V	Ü	L	S	P
Lecture (<i>Vorlesung</i>)	Tutorial (<i>Übung</i>)	Lab (<i>Labor</i>)	Seminar (<i>Seminar</i>)	Project work (<i>Projektarbeit</i>)

(2) The abbreviation for the number of semester hours is SWS (Semester-Wochenstunden). A semester hour is one academic contact hour (45 min) within each week of the lecture period (15 weeks/semester). The abbreviation for the ECTS credits is cp.

(3) The monitored assignments comprise:

LN	General record of performance (<i>Allgemeiner Leistungsnachweis</i>), (information on the type of examination will be announced at the start of the semester)
BE	Report (<i>Bericht</i>)
E	Mechanical design (<i>Konstruktiver Entwurf</i>)
HA	Homework (<i>Hausarbeit</i>)
K	Written examination (<i>Klausur</i>); 90 min. unless otherwise specified
LA	Laboratory work (<i>Laborarbeit</i>)
PA	Practical work (<i>Praktische Arbeit</i>)
PK	Record (<i>Protokoll</i>)
PP	Practical work / design and presentation
RE	Presentation (<i>Referat</i>); 15 min. unless otherwise specified
ST	Monitored assignments (other written assignment).

(4) The academic assessments comprise:

LN	General record of performance (<i>Allgemeiner Leistungsnachweis</i>), (information on the type of examination will be announced at the start of the semester)
E	Mechanical design (<i>Konstruktiver Entwurf</i>)
K	Written examination (<i>Klausur</i>); 90 min. unless otherwise specified
K, K	2 written examinations = 2 academic assessments,
LA	Laboratory work (<i>Laborarbeit</i>)
M	Oral examination (<i>Mündliche Prüfungsleistung</i>)
ST	Monitored assignments (other written assignment)
PA	Practical work (<i>Praktische Arbeit</i>)
PP	Practical work/design and presentation
RE	Presentation (<i>Referat</i>), 15 min. unless otherwise specified
BE	Report (<i>Bericht</i>)

(5) Elective modules are modules for which the student must undergo academic assessment for appropriate classes (elective module subjects), which the student can select from the responsible faculty's defined catalogue of current classes. The number of elective module subjects is determined by the relevant specified student workload for the elective module in ECTS credits.

(6) The following types of elective modules exist:

Interdisciplinary elective module	Interdisciplinary, economic and social science modules, including foreign language modules.
Subject specific elective module	Subjects oriented towards the relevant field of study; specified by the faculty responsible for the relevant degree programme.
Elective module	The student has the option of choosing both interdisciplinary and subject specific elective modules.
Alternative module	The selection is limited in a defined way.

(7) The current elective modules will be announced sufficiently in advance of the start of lectures, stating the type of class, the student workload in ECTS credits, the teaching time in semester hours and the required monitored assignments and examinations.

(8) The assignment of the ECTS credits for elective modules to the taught semesters, shown in the Special Section course schedule tables, is a recommendation and is not binding. The student must register for the elective modules by, where applicable, enrolment in advance, and by taking part in the classes and examinations. Before the transcript for the Bachelor intermediate examination or the Bachelor examination is issued, the student must prove sufficiently in advance that he or she has adequately met the standard required by the specified elective modules.

(9) As far as elective modules are required to pass the Bachelor intermediate examination or the Bachelor examination, all the selected elective modules and the grades achieved in them will be listed on the appropriate transcripts. In the calculation of the overall grade, these grades will be weighted according to the number of ECTS credits stated in the degree programme description.

31-44 [...]

45 Bachelor's degree programme [Computer Science \(CTS\)](#)

(1) For the successful completion of the course, the total scope of the required classes – as far as compulsory and elective modules are concerned – is 161 semester hours per week. This results in the acquisition of 240 ECTS credits in eight semesters.

(2) In the 3rd taught semester, the student chooses two focus topics from a catalogue of specialisations published by the faculty. The specialisations help shape the course according to the student's personal preferences. The examination committee decides upon the composition of the specialisation catalogue and the associated examinations. Not every focus topic is offered every year. One focus topic consists of three modules with 5 ECTS credits each. If one module occurs in both of the selected specialisations, an additional elective module is to be selected.

(3) The modules for the degree programme are generally held in English. University applicants shall be obliged to give evidence of their language skills in English by a recognised language test for language level B2. Recognised tests are: TOEFL, IELTS, Cambridge Certificate. Besides, evidence of English language skills shall be sufficient if the university entrance qualification has been acquired at an English-speaking school. From the 3rd taught semester, classes for the degree programme may be offered in German, which shall then replace the corresponding classes in English.

(4) The elective modules may be selected from other specialisations, from the WiSo programme, or from a catalogue published by the faculty.

(5) The practical project, where the student must be present for at least 100 days (section 4 (2)), will help the student learn about independent project-related work in the student's future career under

specialist guidance. The practical project shall be completed for the most part during the practical semester. The 6th taught semester is determined as the practical semester.

(6) The classes required for a successful completion and the associated monitored assignments and examinations can be found in the following table:

Bachelor' degree programme Computer Science (CTS), basic studies													
Module / course	type	SWS	ECTS credit points during the study semester								study achievement	exam achievement	
			1	2	3	4	5	6	7	8			
Deutsch 1 German 1	V	4	5									K, K	
Lineare Algebra Linear Algebra	V + Ü	4	5									LN	K
Programmieren 1 Programming 1	V + L	4	5									LA	K
Einführung in die Informatik Introduction to Computer Science	V + L	4	5									LA	K
Techn. Grundlagen der Informatik Techn. Foundations of Comp. Science	V + L	4	5									LA	K
Einführendes Projekt Introductory Project	P + S	4	5									LN	
Analysis 1 Calculus 1	V + Ü	4		5								HA	K
Programmieren 2 Programming 2	V + L	4		5								LA	K
Rechnernetze Computer Networks	V + L	4		5								LA	K
Deutsch 2 German 2	V	4		5								K	
Datenbanken Data Bases	V + Ü	4		5								LA	K
Mikrocomputertechnik Microcomputer Technology	V + L	4		5								LA	K
SUMMEN		48	30	30									

Bachelor's degree programme Computer Science (CTS), main studies													
Module / course	type	SWS	ECTS credit points during the study semester								study achievement	exam achievement	
			1	2	3	4	5	6	7	8			
Analysis 2 Calculus 2	V + Ü	4			5							HA	K
Programmieren 3 Programming 3	V + L	4			5							LA	K
Theoretische Informatik Theoretical Computer Science	V + L	4			5							HA	K
Schwerpunkt A, 1. Modul Special Subject A, 1st Module	V + L	4			5								sec. (10)
Schwerpunkt B, 1. Modul Special Subject B, 1st Module	V + L	4			5								sec. (10)
Deutsch 3 German 3	V + Ü	4			5							K	
Stochastik Stochastics	V + Ü	4				5						HA	K

Software Engineering Software Engineering	V + L	4									LA	K
Betriebssysteme Operating Systems	V + L	4									LA	M
Schwerpunkt A, 2. Modul Special Subject A, 2nd Module	V + L	4										sec. (10)
Schwerpunkt B, 2. Modul Special Subject B, 2nd Module	V + L	4										sec. (10)
Algorithmen & Datenstrukturen Algorithms & Data Structures	V + L	4									LA	K
Seminar Seminar	S	4						5				ST + RE
Verteilte & Webbasierte Systeme Distributed & Web-based Systems	V + L	4						5				M
Software Projekt Software Project	P	4						5			PK	ST + RE
Schwerpunkt A, 3. Modul Special Subject A, 3rd Module		4						5				sec. (10)
Schwerpunkt B, 3. Modul Special Subject B, 3rd Module	V + L	4						5				sec. (10)
Wahlpflichtmodul 1 Elective 1		4						5				§30
Betriebswirtschaftslehre (s. §45 (10)) Business Economics	V	4							5			K
Fachdeutsch Technical German		4							5			K
Wahlpflichtmodul 2 Elective 2		4							5			§30
Wahlpflichtmodul 3 Elective 3		4							5			§30
Wahlpflichtmodul 4 Elective 4		4							5			§30
Wahlpflichtmodul 5 Elective 5		4							5			§30
Projektmanagement Project Management	V + Ü	4							5		RE	PP
Teamorientiertes Projekt Team-oriented Project	S + P	8							10		RE	
Kommunikation & Moderation Communication & Moderation	V + Ü	2							2			RE
Praxisprojekt Internship	P								20		ST + RE	
Praxissemesterarbeit Report on Internship	S	1							8		RE	
Seminar zur Bachelorarbeit Bachelor Thesis Seminar	S	2								3	RE	BE, §23 (3)
Bachelorarbeit Bachelor Thesis										12		
SUM		113	30	30	30	30	30	30	30	30		

(7) Only students who have successfully completed the associated monitored assignments shall be admitted to the required examinations. The monitored assignments for the practical study semester must be submitted at the latest at the end of the semester during which the practical project has been concluded.

(8) The examinations can, in part, also be held during another examination period (usually during the two weeks before the start of lectures for the subsequent semester). Examinations and examination dates will be announced sufficiently in advance.

(9) In the calculation of the overall grade for the Bachelor intermediate examination (section 19 (2)) and the Bachelor examination, the individual modules shall be weighted according to the number of ECTS credits.

(10) Prerequisite for participation in the focus topic “Business Administration” is the successful completion of the “Business Studies” module. Permissible elective modules for the focus topic “Business Administration” shall be specified by the degree programme directors for CTS and INF, in cooperation with the IFM. Elective modules for the focus topic “Business Administration” are taught in German or English.

(11) Examples of focus topics and their structure are listed in the following catalogue:

Bachelor's degree programme Computer Science (CTS), examples of focus topics													
Module / course		type	SWS	ECTS credit points during the study semester								study achievement	exam achievement
				1	2	3	4	5	6	7	8		
Computer Engineering	Digital Systems	V + L	4			5						LA	K
	Hardware-oriented Programming	P + V	4				5					LA	K
	Computer Architecture	V + L	4					5				LA	M
Service Robotics	Embedded Systems	V + L	4			5						LA	K
	Realtime Systems	V + L	4				5					LA	M
	Autonomous Systems	V + L	4					5					K
IT Security	Information Security	V + Ü	4			5							K
	Digital Forensics	V + Ü	4				5						K
	Pentesting	V + Ü	4					5					K
Mobile Computing	Mobile Application Development	V + L	4			5						LA	K
	Web Engineering	V + L	4				5						K
	Internet of Things	V + L	4					5				LA	K
Computer Graphics & Vision	Machine Vision	V + L	4			5							K
	Game Programming	V + Ü	4				5						PP
	Computer Graphics	V + P	4					5				LA	K
Medical Information Systems	Medical Documentation *	V + L	4			5							K
	Health Data Analytics *	V + L	4				5						K
	Medical Information Systems *	V + Ü	4					5					K
Information Systems	Database Programming	V + P	4			5						LA	ST + PA
	Data Warehousing	V + L	4				5					ST	M
	Operations Research *	V + Ü	4					5					K
Business Administration	Elective module Marketing*		4				5						§30
	Elective module BA 1 (§ 45 (10))		4					5					§30
	Elective module BA 2 (§45 (10))		4						5				§30

The modules indicated by * are taught in German.

Section C: Final and transitional provisions

54 Final and transitional provisions

(1) This amendment of the Ulm University of Applied Sciences course and examination regulations for Bachelor's degree programmes shall take effect from 1 September 2021. It shall repeal the previous course and examination regulations for Bachelor's degree programmes.

(2) The provisions of sections 30-47 from this new version are generally applicable to all students in the affected degree programmes. The corresponding provisions of the course and examination regulations for Bachelor's degree programmes, valid from 1 March 2011, shall thereby be repealed. Possible exceptions hereto are students who, at the time when these course and examination regulations came into effect, were already enrolled on the basis of an earlier version of the course and examination regulations – which were no longer used for new students on the relevant degree programme.

(3) The course and examination regulations and the Agreement on Common Bachelor Degree Program of Computer Science (International Program) Dual-Degree between Rose-Hulman Institute of Technology, U.S.A. and Hochschule Ulm – University of Applied Sciences, Germany (Appendix 1) applies retrospectively to all students already enrolled in the degree programme Computer Science (International Program) from the date of their enrolment.

Ulm, 12 Feb 2021

signed V. Reuter

Prof. Dr. Volker Reuter (President)

Announcement:

Public university announcement displayed from 24 Feb 2021 to 10 Mar 2021.
Additionally available in electronic form from 24 Feb 2021.

Ulm, 12 Feb 2021

signed p.p. S. Völker

Iris Teicher (Chancellor)

Appendix:

1. Agreement on Common Bachelor Degree Program of Computer Science (International Program) Dual-Degree between Rose-Hulman Institute of Technology, U.S.A. and Hochschule Ulm – University of Applied Sciences, Germany

Appendix 1 – Agreement

**Agreement on Common Bachelor Degree Program of
Computer Science (International Program) Dual-Degree
between
Rose-Hulman Institute of Technology, U.S.A.
and
Hochschule Ulm-University of Applied Sciences, Germany**

1. Introduction

Pursuant to the Memorandum of Understanding between Rose-Hulman Institute of Technology, Terre Haute, IN, U.S.A. and Hochschule Ulm-University of Applied Sciences, Germany, this Agreement on Common Bachelor Degree Program of Computer Science (International Program), defines specific terms intended to ensure the successful implementation of this new degree program.

The program is initially based on the degree programs “Computer Engineering” (HSU) and “Computer Science” (RHIT). It comprises four years. The initial two years will be spent studying at the students’ home universities in the corresponding degree programs and curricula. The third year will take place at HSU and the final year will take place at RHIT.

2. Student Selection and Enrollment

2.1 The Computer Science International Program is founded on a reciprocity basis, with the intention of exchanging an equal number of students at any one time. The current number of students to participate on either side is five (5). This number may be adjusted upon mutual agreement of both institutions.

2.2 Prerequisite for registration in the program is a successful university entrance qualification with above average results. Both universities decide in accordance upon the number of places to be assigned by each university prior to the application deadline. Students must be in good standing at the home institution, meet the academic entry requirements of the host institution which are applied to regular university students, and be proficient in the language of instruction at the host institution to qualify for nomination.

Application must be made on the host institution's application form in whichever format the host institution requires and include any additional required credentials. Notification of admission will be sent to students, with a copy of each notice being sent to the designated office of the home institution.



- 2.3 Enrollment during the year abroad at each institution is only possible in the winter semester at HSU and the fall quarter at RHIT. Students must be enrolled full-time at each institution.
- 2.4 Visiting students shall be subject to the same rules and regulations as those of the students at the host institution during the period of their visit. For periods of study that are completed at the Ulm University of Applied Sciences, Part A of the currently valid “Study and Exam Regulations” (“Studien- und Prüfungsordnung der Hochschule Ulm”) shall apply. For periods of study that are completed at Rose-Hulman Institute of Technology, the “Academic Rules and Procedures” shall apply under the same terms. These documents are on the respective institutions’ websites.
- 2.5 Incoming students will be provided openings in on-campus or university-approved housing, full-time enrollment in courses, orientation, academic, and other services provided to regularly enrolled students. The host institution will make reasonable effort to assist the students to obtain housing and with other matters of hospitality and orientation, but is not obliged to provide housing or financial assistance of any kind whatsoever. The student is responsible for paying all housing fees directly to the host institution or its housing office.
- 2.6 Students will pay normal tuition costs to their home institution and will not be charged academic tuition by the host institution. However, the fee waiver does not apply to fees outside academic tuition, such as fees paid to student services organizations that support general infrastructure for all students, laptop rental, health insurance, or incidental fees (e.g. health services fees, fees for transportation services, etc.). Students are responsible for all travel expenses related to the Program.
- 2.7 Medical expenses, including hospitalization, are the responsibility of students participating in the Program. Each RHIT student will be required to purchase Rose-Hulman Accident/Sickness insurance as well as public health insurance in Germany for the year of their study in Ulm. Each HSU student will be required to purchase Rose-Hulman Accident/Sickness insurance for the year of their study at Rose-Hulman.
- 2.8 Each institution will issue the necessary immigration documentation to allow the other’s students to apply for the appropriate student visa. Students shall be responsible for obtaining their own visas and completing the required immigration formalities, and for obtaining the travel and other related documents needed to pursue their studies at the host institution.
- 2.9 Each institution will notify the other of the necessary application and registration deadlines to ensure that the students have sufficient time to apply for and prepare to study at the partner institution.
- 2.10 Obligations of the two institutions under this Agreement are limited to dual-degree students only, and do not extend to their spouses and dependents if any.



- 2.11 No monies or monetary consideration will be exchanged between the two institutions in relation to the Program, nor will there be any indemnities, reimbursements for expenses, or sharing of fees or profits arising from the Program.

3. Structure of the Program

- 3.1 In general, beginning in the third year of the program the program language is English. Required courses in which Rose-Hulman students are enrolled are presented in English (except German language courses). Exams in these courses are held in English.
- 3.2 The study is divided in modules, limited in time and content. The modules are explained in Annex 1. They are either mandatory or optional subjects.
- 3.3 All modules are weighted by credit points. European Credit Points (ECTS) correspond to approximately 30 hours of student's work. American Credit Points (US-CP) correspond to 1 lecture hour for a 10-week term.
- 3.4 Annex 1 defines for each module
- required achievements during the term and final exams at the end of the term
 - amount of student's work in terms of ECTS points and US-CP credits
 - study hours of the subject
 - assignment to the term and responsible university

If necessary, single modules might be replaced by other comparable modules. Modules are either required or elective as indicated in Annex 1.

- 3.5 All students will receive a university IT account from both institutions, from the home institution at the time of enrollment and the host institution at the time of arrival at the host institution. Students will keep both accounts until they return to their home institution, complete the program, or withdraw from it.
- 3.6 Students will be assigned an academic advisor at the host school on or before their arrival at the host school. Students will continue to be advised academically at their home institution according to the advising policies of the home institution.

4. Exams

- 4.1 Exams take place immediately after the lecture period at the end of the terms and at the university responsible for the module.
- 4.2 Exams may be oral or written.
- 4.3 Non-participation without excuse means that the exam is not passed.



- 4.4 The exam policies and practices of the institution where the module is taken apply. Students in the program must satisfy the graduation requirements and policies of both institutions.

5. Advisory board

- 5.1 There will be a common advisory board consisting of at least six people, at least three from each institution. Each institution may nominate faculty members from its program, members of its international office, and students enrolled in the program. There must be at least one faculty member from each institution on the advisory board.
- 5.2 The purpose of the advisory board is to offer guidance to the program administrators on how to improve the various aspects of the program.

6. Bachelor Thesis

- 6.1 Students must produce a bachelor thesis to prove their capability for independent academic work. The student will show that he or she is able to work in the area of computer science and is able to solve technical problems typical for computer scientists.
- 6.2 The bachelor thesis will be completed at the end of the last term at RHIT. The bachelor thesis must be completed no later than 6 months following the end of the last term of study at RHIT.

According to the study plan, the bachelor thesis will be done at RHIT. In cases where the student is not able to do so, it can be done at HSU. The thesis may be performed at a location (institute or company) outside the institutions, subject to local regulations and policies. RHIT is not responsible for locating a position for the student, although the student may make use of services provided by RHIT to search for and secure a position.

- 6.3 The thesis work will consist of a written report and an oral presentation.
- 6.4 The bachelor thesis will be supervised by two Professors, one at HSU and the other at RHIT. The first supervisor is the local supervisor. They must be a member of the faculty of Computer Science & Software Engineering (RHIT) or Informatik (HSU) respectively. The supervisors decide upon “passed” or “not passed” and propose a mark (to be used in the German record “Zeugnis”), which is a weighted average: the local supervisor’s mark is weighted with 60/100, the remote supervisor’s mark with 40/100.



- 6.5 If the technical prerequisites of an online web-based conferencing system are available, the non-residing supervisor may follow the oral presentation.

7. Marks (Grades)

- 7.1 The following marks (US and German) are applied for each exam or module:

RHIT:

A	excellent
B+, B, C+, C	sufficient
D, D+	not sufficient, must be repeated (as per section 7.3 below)
F	not passed

HSU:

1.0, 1.3	sehr gut
1.7, 2.0, 2.3	gut
2.7, 3.0, 3.3	befriedigend
3.7, 4.0	ausreichend
4.3	not used as grade
4.7, 5.0	ungenügend (not passed)

- 7.2 Marks received at HSU will be transferred to RHIT according to the following reference table. Courses with marks up to 4.0 received at HSU will be transferred to RHIT as transfer credit. The grade concordance is as listed below:

1-1.3	as	A
1.7-2.0	as	B+
2.3-2.7	as	B
3.0-3.3	as	C+
3.7-4.0	as	C
4.7-5.0	as	F

Marks received at RHIT will be transferred to HSU according to the following reference table:

A	as	1.0
B+	as	1.7
B	as	2.3
C+	as	3.0
C	as	4.0
D+	as	4.7
D	as	4.7
F	as	5.0

D and D+ grades earned at Rose-Hulman, while earning credit toward a Rose-Hulman degree, do not earn credit toward a HSU degree.



- 7.3 In order to earn the HSU degree, students must obtain a minimum of 4.0 for each course at HSU.
In order to earn the Rose-Hulman degree, students must obtain a minimum average of C for courses at RHIT.

8. Certificates and Degrees

- 8.1 Each institution produces the final records compliant with the local practice and applying locally used marks.
- HSU will provide all students who successfully complete the program a “Zeugnis” and a “Diploma Supplement”.
- RHIT will provide all students who successfully complete the program a “Transcript”, and a “Diploma”.
- 8.2 Completion Date will be the date of the last exam.
- 8.3 In the “Zeugnis” produced by HSU:
(a) for HSU students: all of the students’ modules and related marks from the first three years (at HSU) are mentioned. Marks from the fourth year (at RHIT) will be entered based on the grade equivalencies detailed in section 7.2.
(b) for RHIT students: successful courses from the first two years (at RHIT) are mentioned as “passed” only. Marks from the third year (at HSU) are recorded as usual for HSU modules. Marks from the fourth year (at RHIT) will be entered based on the grade equivalencies detailed in section 7.2.
The overall mark is calculated as an ECTS-weighted (see Annex 1) mean of all marks including the thesis mark. In addition, students receive a diploma supplement document with all relevant information about the program.
- 8.4 In the transcript produced by RHIT:
(a) for RHIT students: all of the students’ grades earned at RHIT (from the first two years and the fourth year) are recorded as usual for RHIT courses. Successful courses as outlined in 7.2 taken during the third year (at HSU) will be recorded as transfer courses and considered “passed” only.
(b) for HSU students: successful courses from the first three years (at HSU) are recorded as transfer courses and considered “passed” only. Grades from the fourth year courses (at RHIT) are recorded as is usual for RHIT courses.
- 8.5 Both universities confer the degree Bachelor of Science (BSc).



9. Duration of Agreement

This Supplemental Agreement will be effective immediately upon signing by both parties. Modifications will be effective upon signing of a revised agreement by both parties.

This Supplemental Agreement may be terminated at any time with the mutual consent of both institutions, which termination must be in writing and signed on behalf of both institutions.

This Supplemental Agreement may be terminated by one institution giving the non-terminating institution twelve (12) months' notice in writing of the intention to terminate. Students currently enrolled in the program at both institutions will be allowed to complete the program. Students are considered enrolled at the time they declare the ICS major at RHIT, and when they are accepted into the ICS program at HSU.

Dr. James Conwell, President

Rose-Hulman Institute of Technology

Date: 2016-09-14

Prof. Dr. rer. Nat. Volker Reuter, Rektor

Hochschule Ulm
University of Applied Sciences

Date: 2016-09-14