



## Application for exemption from the tuition fee according to § 6 Landeshochschulgebührengesetz (LHGebG)

- Tuition fee for international students (1500 Euro)
- second study fee (650 Euro)

Student ID number:	
Last name:	First name:
Date of birth:	
For <input type="checkbox"/> fall/winter semester 20____ / ____	For <input type="checkbox"/> summer semester 20____ / ____

Please tick:

- a leave of absence**

Proof: confirmation from the faculty

- practical semester**

Proof: confirmation from the faculty

- Exemption for permission to stay in accordance with § 55 (1) Asylgesetz**

Proof: Residence permit

- impairment within the meaning of § 2 Ninth Book of the Social Code, which has a significant influence on the study.**

Proof: Disability card with a restriction of min. 50%

- Baden-Württemberg scholarship holder**

Proof: Scholarship certificate

- Exchange program with partner university**

Proof: confirmation from the faculty

**Please note:**

The request for exemption must be received by the Student-Service-Center at the Technische Hochschule Ulm before the beginning of the lecture period. We recommend submitting the form for the summer semester before 15 February and for the winter semester before 15 August.

Print this form and fill it out if one of the exemptions applies to you. Please send the completed form to the Technische Hochschule Ulm, Prittwitzstr. 10, D-89075 Ulm or via e-mail to:

[ssc@hs-ulm.de](mailto:ssc@hs-ulm.de)

You can submit photocopies or scanned documents. By the beginning of the lecture at the latest, you must present originals or certified copies of the evidence.

**Obligation to cooperate:**

You must notify changes in the circumstances that are significant to the exemption or have been made in connection with the exemption without delay.

I declare that I have filled out this form truthfully and have not changed the pre-printed text.

**I declare that the information provided in this form is correct, and that I have not altered the form in any way.**

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City, Date

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Signature

**Electronic procedure:**

At the Technische Hochschule Ulm the process of collecting fees is carried out electronically. In particular, information on hearings, notifications and decisions issued in regard to the collection of fees as well as official notifications are issued electronically.

**Payment of separate fees for enrollment and re-registration**

Please note that even if you are not obliged to pay tuition fees for international students, you still have to pay enrollment or re-registration fees: Studierendenwerk fee, administration fee, fee for the student body representative committee (Verfasste Studierendenschaft).

[https://studium.hs-ulm.de/de/Seiten/Beitraege\\_Gebuehren.aspx](https://studium.hs-ulm.de/de/Seiten/Beitraege_Gebuehren.aspx)

**Refund**

The reimbursement of tuition fees already paid can be considered especially if the prerequisites for a legal exception to the enrollment or the feedback already existed but could not be proved without your fault.

[https://studium.hs-ulm.de/de/Seiten/Beitraege\\_Gebuehren\\_Rueckerstattung.aspx](https://studium.hs-ulm.de/de/Seiten/Beitraege_Gebuehren_Rueckerstattung.aspx)

**Notarized copies**

Notarized copies have to be notarized by municipal authorities (e. g. city hall, citizens service office) or a notary. Documents notarized by other entities (e. g. church, health insurance provider) will not be accepted.

**Further details**

Further information on tuition fees can be found at

[https://studium.hs-ulm.de/de/Seiten/News\\_Studiengebuehren.aspx](https://studium.hs-ulm.de/de/Seiten/News_Studiengebuehren.aspx)

In case of further questions, please do not hesitate to contact the SSC team, e-mail:

[ssc@hs-ulm.de](mailto:ssc@hs-ulm.de)