

# Data Protection, Privacy, and Information Security

## Fair Information Processing Notice

Welcome at the University of Applied Sciences Ulm!

In order to organize your residence and studies, and to make your stay abroad as comfortable as possible for you, the university processes certain personal data about you as described below.

The legislative basis of the processing of personal data at the university is the European Union's General Data Protection Regulation, EU-GDPR. This regulation states binding provisions such as lawfulness, fairness, transparency, and data minimization.

This notice is to inform you about the extent of processing of personal data related to your person. In the case that additional data is required you will be informed separately.

### What kind of personal data is processed?

The university processes multiple personal data about incoming students in order to organize their stay abroad:

Identification data	Information to identify a person such as name, student number at your home institution, home address, etc.
Contact data	Information to keep in contact such as e-mail address, postal address, phone numbers, etc.
Professional qualification	Information on your graduate school program, collegiate competencies and grades.
Financial data	Data of students' bank accounts at the Sparkasse Ulm.
Health data	Information regarding the state of health.
Documentary of your stay	Information regarding your participation in lectures, excursions, workshops, etc., examinations and examination results.

### How is the data used?

The personal data of students is exclusively used to fulfil the legal requirements of your stay abroad. As part of this, the following personal information will be disclosed to the external recipients:

Scholarship donors	Identification and contact data, information regarding professional qualification, information about undertaken or planned stays abroad.
Einwohnermeldeamt der Stadt Ulm (Registration office of the city of Ulm)	Identification data of incoming students required for the registration at the town council.
Studierendenwerk Ulm (student union)	Identification data required for the student ID card and to organize the accommodation.
Sparkasse Ulm	Identification and contact data required to open a bank account at the local savings bank.

### How long do we store personal data?

Personal data of incoming students is, in general, stored for a time period of 5 years beginning in the year after the stay ended. Information about examinations is stored for 40 years based on legal requirements.