

**IMPORTANT INFORMATION FOR EXCHANGE STUDENTS
SEMESTER DATES**

FALL 2020

Dear Student,

In the following you find very important and useful information for your stay at Ulm University of Applied Sciences (Technische Hochschule (TH) Ulm). Please read it carefully!

If you are an **IMEP**, **SPEEC** or **SPiB** student, you may also read the corresponding course brochures with detailed information on the contents of the courses: www.hs-ulm.de/internationals (Downloads)

Important Dates

Intensive course participants

Arrival:	September 1st, 2020 To be able to move into your dorm, you MUST arrive in Ulm on a weekday between 9.00 a.m. and 3.00 p.m.
Registration (obligatory):	September 2nd, 2020, 9.00 a.m. Campus Prittwitzstrasse 10, Room E 03a
Orientation program: (Opening bank accounts, registration at the city of Ulm, e.g.)	September 3rd – September 13th, 2020
German intensive course + Ankommen in Deutschland:	September 14th – September 28th, 2020
Mathematics for Engineers Intensive Course:	September 9th – October 1st, 2020

Semester times

1. SPEEC + SPiB-Programs, German taught classes

Start of regular semester:	October 1 st , 2020
No classes at: Labour Day All Hallows Christmas	October 3 rd , 2020 November 1 st , 2020 December 24 th , 2020 - January 6 th , 2021
Examination weeks	January 25 th – February 5 th , 2021

2. IMEP Program

Arrival:	October 1st, 2020 To be able to move into your dorm, you MUST arrive in Ulm on a weekday between 9.00 a.m. and 3.00 p.m.
Registration and Orientation program (obligatory)	October 2nd, 2020, 9.00 a.m. Campus Prittwitzstrasse 10, Room E 03a
October 3 rd : national holiday	
Classes start	October 5th, 2020
Final exams (will be announced separately)	December 14th – 22nd, 2020
Departure:	December 23rd, 2020

Contact details International Office

Stephanie Wagner - Director International Office	++49-731-50-28272	Stephanie.Wagner@thu.de
Anita Everett - International coordinator	++49-731-50-28457	Anita.Everett@thu.de
Jeanette Kolb - International coordinator	++49-731-50-28023	Jeanette.Kolb@thu.de

Housing information

The housing information will be sent to you by e-mail after the International Office has received the housing contract from the *Studierendenwerk* / housing office.

Bedding will be provided for all international students for the whole duration of your stay for a one-time fee of €30. Furthermore, the *Studierendenwerk* will charge you a processing fee of €20 (subject to alteration of prices). All the above mentioned amounts will be withdrawn from your bank account together with the rent of the first month. We will assist you in opening a German bank account from where the rent and the initial one-time payments will be automatically withdrawn.

Rooms in dorms have internet access.

Finances

During your stay you have to have access to the amount of money you need for your rent, living expenses, health insurance and fees.

We recommend to bring enough money for the first 3 weeks and to transfer the rest into your German bank account after your arrival. You also may use your credit card to withdraw cash at the bank and deposit it immediately into your German bank account.

PLEASE NOTE: NO TRAVELLER CHECKS AND NO PERSONAL CHECKS ARE ACCEPTED. DO NOT BRING YOUR FUNDS IN THIS FORM!

Your German bank account will be established by us before your arrival. It is an international bank account and free of charges for all students under the age of 27.

This bank account will be activated with your signature that you give in person at an appointment we set up for all international students. Afterwards you are able to use it right away – you are able to deposit money in it at this appointment.

How to get to Ulm:

Our tutors can pick you up at the main train station in Ulm. Please let us know your arrival date and time **at the latest 3 days in advance** (Anita.everett@thu.de).

You may check train schedules at www.bahn.de.

From Stuttgart Airport:

Take the underground (S-Bahn) S2 or S3 to Stuttgart main train station (Hauptbahnhof - Hbf.). It will take you about 30 minutes. At the main train station take a train to Ulm. Trains leave to Ulm about every hour. It will take you about 1 hour to go to Ulm.

- International Office -

From Munich Airport:

Take the underground to Munich main train station (Hauptbahnhof - Hbf.). It will take you about 40 minutes. At the main train station take a train to Ulm. Trains leave to Ulm about every hour. It will take you about 1.20 h to go to Ulm. Careful: if you take IRE/RB/RE trains, be sure to get in the front part of the train since the train splits and only the front part goes to Ulm.

From Frankfurt Airport:

There are direct trains to Ulm from Frankfurt Airport. Trains leave to Ulm about every hour. It will take you about 2:15 hours to get to Ulm.

Arrival in Ulm:

Once you arrive at the train station in Ulm, please call the International Office, Anita Everett so that we can send you a tutor who will bring you the keys of your room and accompany you there.

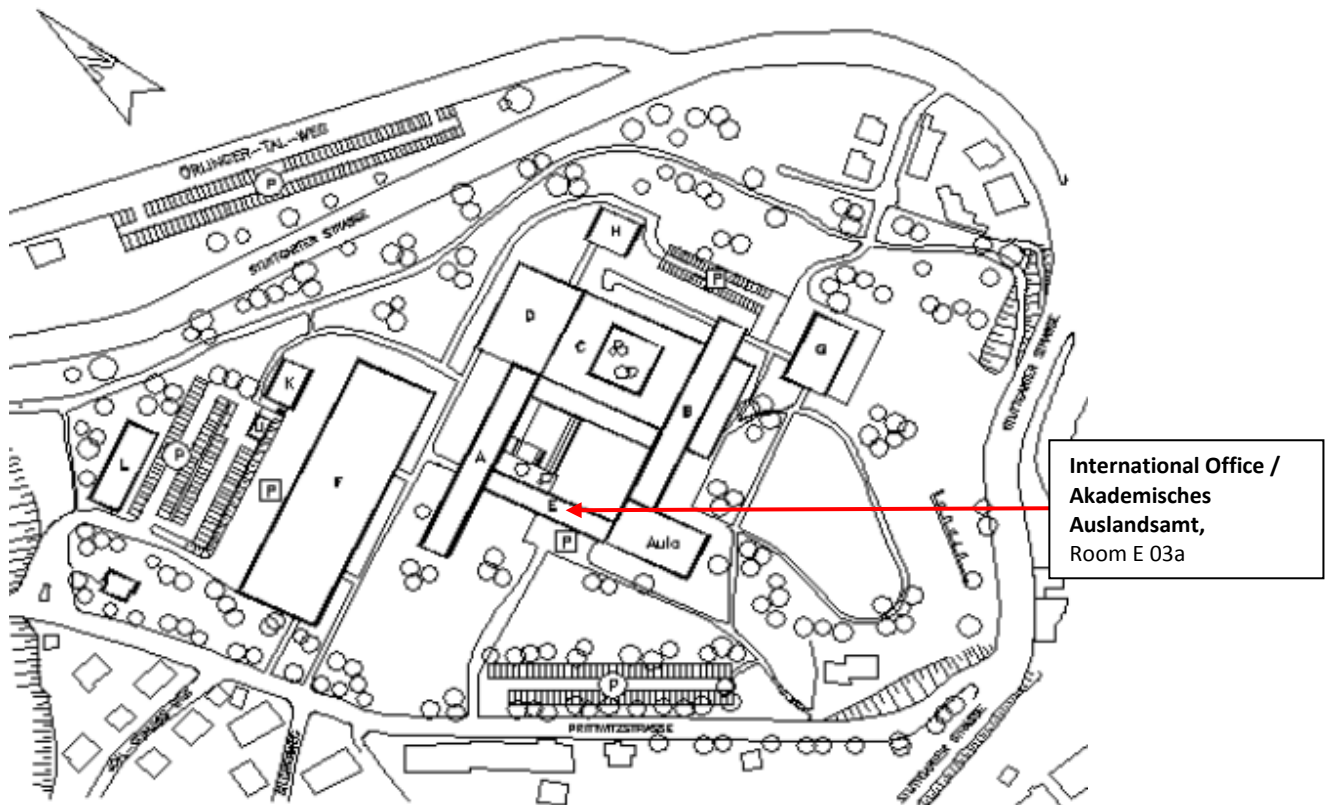
Local Call: 5028457

Call within Germany: 0731-5028457

Otherwise take bus no. 7 to bus stop "Kliniken Michelsberg" and walk down the hill.

Please make every effort to be at the International Office at the given time (see above) and bring the required documents and money for the enrolment.

Address: Prittwitzstrasse 10, Room E 03a



Registration

During the registration procedure we expect you to come to the International Office, Prittwitzstrasse 10 (Downtown campus), Room E 03a (Akademisches Auslandsamt). We strongly recommend that you make every effort to meet the given arrival date and to attend the registration and orientation day(s). By then we will give you some first instructions, help you through bureaucratic procedures, and inform you about your program.

Important documents you should bring on the 2nd day:

In order to have a good start at our institution, please do not forget to bring the following:

- **Passport**
- **An ORIGINAL proof of valid health insurance in Germany and Europe.** All Non-European students must sign for a German insurance policy which will cost you around € 100 per month.
- **Proof of financial support for the Immigration Service:** either a confirmation of scholarship or a declaration from parents/husband/wife or a copy of bank statement. This proof is to show that you have financial support for your studies here (required are approx. €861 per month)

Orientation Week

Every student will be accompanied by a student tutor to help you organize your life in Ulm and at Technische Hochschule Ulm und who will answer your every-day questions.

Every student will get a computer account at the „Rechenzentrum“ (computer room). The computer rooms are open from Monday till Friday from 7.30 a.m. until 7 p.m.

The International Office will go with you to the bank and open up an account for your time in Ulm with „Sparkasse Ulm“, Neue Straße 66, 89073 Ulm.

To pay your rent you will have to give your account number to the International office. The monthly rent will be taken from your account on the 3rd of each month. Please make sure to have enough money on your account.

Every student has to pay an activity fee of €93 to the association of student affairs to get the Student ID Card. With the student ID you can use the city buses for free every evening after 6 p.m. on weekdays and the whole weekend. If you need to take the bus every day, you can buy a „Semester ticket“ which costs €129 and is valid the whole semester in combination with the student ID (subject to alteration of prices).

We hope we could be helpful with this information.
We are looking forward to seeing you in Ulm!

Best regards,

Stephanie Wagner + Anita Everett + Jeanette Kolb